This is **not** **an application form**.

This is a compulsory preliminary step in order to determine whether you have a project which might qualify for a Research and Development grant. This will enable exporTT determine whether we can assist. This is **no guarantee** that a full application submission will be successful.

1. Name of Company:

2. Company Address:

3. Telephone Number(s):

4. Fax Number:

5. Email:

6. Date Commenced Trading (dd/mm/yyyy):

7. What financial systems does the business have in place?

(tick as many as applicable):

* Book keeper/Accountant
* In-house Computerised Accounting System
* Firm of Accountants/Auditors
* Other (please define)

Other (specify):

8. Nature of Core Business Activity:

9. Number of Permanent Employees:

10. Annual Revenue (TTD):

11. Nature of Proposed Application. Please tick:

* Feasibility Study
* Research and Development Activity for a new Product or Service
* Patent or other work required to secure Intellectual Property

12. Please give a short description of your project and its objective:

13. Indicate the composition of the Project team and estimated timeframe to completion of the project:

14. Please provide a brief outline of the rationale for undertaking the project and the innovation involved:

15. Please outline the level of technical risk associated with the project and the strategy for risk mitigation

16. What is the market need and commercial potential for the process/ product/ service? What is your strategy for exploitation?

17. What are the estimated project costs? Please itemize e.g. Intellectual Property Costs, Consultancy Costs, Testing, Prototype development etc.

18. How will your portion of the project costs be met?

19. Amount of Grant support sought (TTD):

20. Please explain why a grant is needed for the project to proceed? What is preventing you from undertaking the project presently?

21. Apart from grant funding, what other sources of financing have been explored and what were the outcomes?