

## Trinidad and Tobago Trade and Investment Promotion Agency Limited

*In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not: (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.*

No.	Project Number	Project Name	UNSPCS CODE	Goods or Services Category Description (UNSPSC Description)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Project Duration for Works and Services	Procurement Method	Contract Type
1		General Insurance for TTIPA	84131500	Insurance services for structures, property, possessions	Renewal of Fidelity Insurance, Money Insurance, All Computer Risks, Property All Risks, Public/Products Liability, Workmen's Compensation	Sep-25	1 year	Limited Bidding	Fixed Term
2		Group Health Plan for TTIPA	84131600	Life, health, and accident insurance	Provision of Group SEMP Plan	Sep-25	1 year	Single Source	Fixed Term
3		Server Upgrades	43211501	Computer servers	Provision of entire UPS system, assessment of existing infrastructure and recommendations for changes/improvements	Mar-26	1 year	Limited Bidding	Fixed Term
4		Janitorial Services	76111501	Building cleaning services	Janitorial services for 151B Charlotte Street, Port of Spain	Apr-26	2 years	Limited Bidding	Fixed Term
5		Building Review	86101600	Building and facility consulting services	Assessment of structure and all components within the building situated at 151B Charlotte Street, Port of Spain	Jan-26	6 months	Limited Bidding	Fixed Term
6		Microsoft Software/Licenses	81112501	Computer Software Licenses	Provision of Microsoft licenses for TTIPA	Apr-26	2 years	Sole Source/Limited Bidding	Fixed Term
7		Uninterruptible Power Supply (UPS) replacement	39121011		Review and assess the current infrastructure for UPS devices.	Mar-26	2 years	Limited Bidding	Fixed Term
8		Network Infrastructure Upgrades	43232100	Network Installation & Maintenance Services	Provision of switches, cables, and network accessories for upgrades to systems at TTIPA and labour to facilitate same.	Mar-26	8 months	Limited Bidding	Fixed Term
9		Laptops	43211503	Laptop Computers	Purchase of laptops to replace aging end-user devices with 3 years extended warranty	Dec-25	3 years	Limited Bidding	Fixed Term
10		Computer Accessories	43211600	Computer Accessories	Procurement of computer accessories - monitors, mouse devices; cables- chargers, power strips, HDMI cables; bags; consumables, etc	Apr-26	6 months	Limited Bidding	Fixed Term
11		Managed Cybersecurity	81111801	Computer or network or internet security	Provision of managed firewall solution	May-26	2 years	Limited Bidding	Fixed Term
12		Printing Solution Services	43212110	Lease/Purchase of Copier with Scanning ability	Provision of managed copier/printer solution including consumables	Apr-26	2 years	Limited Bidding	Fixed Term/ Time & Material
13		HVAC and AC Maintenance Services	72151200	Heating, cooling, and air conditioning (HVAC) construction & maintenance	Provision of Heating, cooling, and air conditioning (HVAC) construction & maintenance for 151B Charlotte Street, Port of Spain			Limited Bidding	Time & Material
14		Provision of VIP Transport Service	781111800	Passenger road transportation	Provision of VIP Transport Service for investors,	Apr-26	1 year	Limited Bidding	Time & Material
15		Provision of VIP Services at Piarco Intl Airport	43211500	Airport Passenger Handling Services	Provision of VIP Services at Piarco Intl Airport	Apr-26	3 years	Sole Source	Time & Material
16		Commercial and Industrial Pest Control	72102100	Industrial Pest Control Services	Provision of pest control services for 151B Charlotte Street, Port of Spain	May-26	2 years	Limited Bidding	Fixed Term



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17		Provision of Drinking Water Coolers	48101700	Bottled Water Dispensers / Water Coolers	Provision of water dispensers/Water Coolers for 151B Charlotte Street, Port of Spain	May-26	3 years	Limited Bidding	Fixed Term
18		Provision of Motor Vehicle for TTTIPA	25101500	Passenger motor vehicle	Purchase/lease of motor vehicle for TTTIPA	Apr-26	3 years	Limited Bidding	Fixed Term
19		Training Facilitation	86132100	Training planning, facilitation and delivery service	Various training required by TTTIPA	As needed	As needed	Limited Bidding/ Single Source/ Sole Source	Fixed Term/ Time & Material
20		Telephones/mobile devices	83111600	Purchase of mobile devices, phone cards	Provision of Mobile phones for TTTIPA	As needed	As needed	Limited Bidding	Time & Material
21		Ghana Market Survey	80141500	Market Research	Researching potential foreign markets, identifying buyer needs, analyzing competition, and understanding local regulations to help businesses enter and succeed abroad	Jan-26	8 weeks	Limited Bidding	Fixed Term
22		Euromonitor Export Tool	43231500	Software	Market intelligence used to identify, evaluate, and prioritize potential international markets. Businesses use this data to build a data-backed export strategy and minimize risk when entering new countries.	Jan-26	9 months	Limited Bidding	Fixed Term
23		TTTIPA Promotional Items	40141600	Sales and business promotional items	Branded promotional items for TTTIPA	Mar-26	1 month	Limited Bidding	Fixed Term
24		TTTIPA Marketing Collateral	82101600	Broadcast advertising	Production of Marketing Collateral inclusive of Video and Creative Graphics, Press, Radio and TV materials	Mar-26	1 year	Limited Bidding	Time & Material
25		Local Campaign Launch - Event Management Company	80141607	Events Management	Event Manager to execute key aspects of local campaign launch on behalf of MTI&T	Dec-25	2 months	Limited Bidding	Fixed Term
26		Local Campaign Launch - Venue	90111600	Meeting Facilities	Venue for hosting the local campaign launch on behalf of MTI&T.	Dec-25	2 months	Limited Bidding	Fixed Term